



**Northville Chamber of Commerce Farmers' Market  
2019 Vendor Application Checklist**

*To be completed by the applicant/vendor before turning into the Chamber of Commerce*

Please ensure you have completed all the following before submitting your application (check box when complete):

- Contact information is complete (please include an email address if possible)
- Relevant license, insurance, certification, and inspection numbers/paperwork
- Complete product list
- Attached Ingredient List for Prepared Foods and/or Value-Added Products
- Attached Product & Materials List for Artisan Products

*This application is subject to the requirements of the Market Operating Rules. The application is valid from the date it is approved by market staff through November 1, 2019. Please submit a HARD COPY of your application to the market office at 195 S. Main, Northville, Michigan 48167.*

---

**For internal use only:** Rec'd Date: \_\_ Rec'd By: \_\_\_\_ Review Date: \_\_

*Items missing/need to complete application (check when complete):*

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Application:  Approved \_\_\_\_\_  Denied \_\_\_\_\_



**2019 Northville Chamber of Commerce  
NORTHVILLE FARMERS' MARKET APPLICATION  
DAILY VENDOR ONLY  
Thursdays – May 2 to Oct. 31, 2019  
8:00 AM to 3:00 PM**

Vendor Name \_\_\_\_\_  
(*Vendor Name* is defined as the name of person/business that will hold seniority for Farmers' Market)

Business Name \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Ph \_\_\_\_\_ Work Ph \_\_\_\_\_

Cell Ph \_\_\_\_\_ Contact E-mail \_\_\_\_\_

Website \_\_\_\_\_

**For applications received by March 15, 2019, you will receive notification of approval or denial by April 1<sup>st</sup>, 2019**

**DAILY VENDOR**

- \$35.00 per space per day (payable on Market day)
- Application must be already approved and on file before arrival at the Market. If you just "show up" you will not be allowed into the Market.
- New artisans & crafters only**: You must submit 2 photos of your work to be juried (they will be returned). A **\$10.00 non-refundable jury fee** must be submitted with your photos. (checks to Northville Chamber of Commerce). You may email your photos as well, [susanne@northville.org](mailto:susanne@northville.org).

**Make checks out to the Northville Chamber of Commerce**

**Market Products (check all that apply):**

- |   |   |  |  |   |
|---|---|--|--|---|
| <input type="checkbox"/> Vegetables       | <input type="checkbox"/> Fruit                        | <input type="checkbox"/> Nursery Stock | <input type="checkbox"/> Decorative Plants/Cut Flowers |   |
| <input type="checkbox"/> Meat/Seafood     | <input type="checkbox"/> Dairy products               | <input type="checkbox"/> Eggs          | <input type="checkbox"/> Value-added foods             | <input type="checkbox"/> Prepared Foods |
| <input type="checkbox"/> Artisan products | <input type="checkbox"/> Other (please specify) _____ |  |  |   |

Provide copies of all required licensing from the Michigan Department of Agriculture &/or Wayne County Health Department and the Michigan Department of Treasury

Mobile Food Vendors: provide a copy of \$500,000 (minimum) Liability Insurance Policy. Please name the Northville Chamber of Commerce as an additional insured.

Will you accept GIFT CHECKS from the Chamber of Commerce GIFT CHECK program? \_\_\_yes \_\_\_no

Do you attend other Farmers' Markets? If yes, please list: \_\_\_\_\_  
\_\_\_\_\_

If you are a business or cooperative, please list names and addresses of all owners and other persons involved and attach copies of the partnership, incorporation, organization, cooperative, or assumed name papers filed with the state or county. Also, provide the most recent annual filing for the business or cooperative (if any).

Name	Address	Phone	Email
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do you buy and resell any products at other sales outlets?  Yes  No

If you answered yes, please answer A&B:

A. Per the Public Market Operating Rules (Section V.1.B.), the Northville Farmers' Market is a producers' only market, and resale is prohibited. If you purchase and resell any product(s) at other sales outlets, list these products below: If you answered yes, please answer A&B:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Describe how you ensure that resale items will not be sold at the Northville Farmers' Market:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**☐ ALL VENDORS:**

Attach a list of all items you plan to sell at the Market: All items must comply with the MICHIGAN MADE-MICHIGAN GROWN policy of this Market. We will ask you to remove any items that you have not previously submitted. This is to ensure we do not over sell certain categories of product.

**Prepared Foods, Value-Added Products, Etc.:** Attach a complete product list, including a list of ingredients for each product. Please identify which ingredients are locally produced in each product.

**My food products are created in:**

- A licensed kitchen
- My kitchen, in compliance with Michigan Cottage Food Laws
- Both in a licensed kitchen and in my home kitchen under Cottage Food Laws (if you check this box, please indicate which type of kitchen is used for each product)

What percentage of your food products are made with locally produced ingredients?

- 0%     1-25%     26-50%     51-75%     76-100%

**Artisan Product Classification:** Include a complete product list including a list of materials used to make each product and sample photos of the finished work.

- Jewelry     Textiles     Wood     Metal     Personal products (soap, candles, etc.)  
 Photography     Painting     Clothing     Glass/Ceramics  
 Other \_\_\_\_\_

**Vendor's Affidavit**

- I/We \_\_\_\_\_ certify that I/ We am/are a Producer (s) or Artisan (s) as defined in the Public Market Operating Rules of the Northville Chamber of Commerce Farmers' Market. and intend to offer for sale and sell only articles of my/our own production or raising while occupying the Market.
- I/We understand that the Northville Chamber of Commerce may request additional information to verify this Application, any amendments to this Application, as well as compliance with the Public Market Operating Rules, at any time, and I/We agree to provide such information within a reasonable time as determined by the Market staff.
- I/We understand that I/we am/are entitled to sell or offer for sale only such items that have been described on this Application filed with the Market staff.
- I/We understand that my/our Application must be updated and approved by the Market staff prior to selling any new items.
- I/We understand and agree that I/we am/are prohibited from supplementing my/our own products with any other products that are partially or totally produced by anyone else.
- I/We have read and understand the Northville Chamber of Commerce Farmers' Market Operating Rules in effect as of this date and agree to comply with them.
- I/We as a Vendor at the Northville Farmers' Market, agree to indemnify and hold harmless the Northville Chamber of Commerce from all liability, loss, damages, claims or causes of action, including reasonable legal fees and expenses that may be incurred, arising out of or related to Vendor's activities at the Farmers' Market that is the subject of this Agreement.
- I/We understand and agree that violation or falsification of any of the terms of this affidavit will result in immediate and permanent loss of permission to sell any product at the Ann Arbor Farmers' Market.
- If signing for a business or cooperative, the individual(s) signing this Application and Affidavit have the requisite authority to do so.

Signature of Applicant (s): \_\_\_\_\_

Or Authorized Agent for Applicant(s): \_\_\_\_\_